

SCHEME OF SUB-DELEGATION
Growth, Environment and Transport

HT&W Director: [Simon Jones](#)

To: [HT&W Heads of Service, Senior Managers and relevant Officers \(as defined in Appendix C\)](#)

The principles of the operation of this Scheme of Sub-Delegation are set out in Appendix A. Sub-Delegations are categorised as General and Specific delegations below.

1) GENERAL DELEGATIONS

See Appendix B for a summary of the general powers which have been delegated to Officers. These delegations cover Finance, Risk Management and Internal Control, Information Management, Employees, Health & Safety and External Arrangements.

These general delegations are in respect of the following services:

- [Highways Asset Management](#)
- [Transportation](#)
- [Waste & Business Services](#)
- [Public Transport](#)

2) SPECIFIC DELEGATIONS

In accordance with the provisions of the Constitution of Kent County Council, I authorise the Director of Highways, Transportation and Waste to undertake the following:

1) Functions delegated to me by the Council

Those powers which have been delegated to me by the Council in Appendix 2 Part 3 of the Constitution of Kent County Council, namely:

FUNCTION	PROVISION OF ACT OR STATUTORY INSTRUMENT	RESPONSIBILITY / DECISION-MAKER
Functions Relating to Highways		
1. Power to grant a street works licence	Section 50 of the New Roads and Street Works Act 1991	Director of Highways, Transportation and Waste <u>Other Officers</u> - Streetworks Managers
2. Power to permit deposit of builder's skip on highway	Section 139 of the Highways Act 1980	Director of Highways, Transportation and Waste
3. Power to license planting, retention and maintenance of trees etc. in part of highway	Section 142 of the Highways Act 1980	Director of Highways, Transportation and Waste
4. Power to license works in relation to buildings etc. that obstruct the highway	Section 169 of the Highways Act 1980	Director of Highways, Transportation and Waste

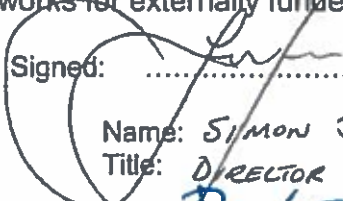

FUNCTION	PROVISION OF ACT OR STATUTORY INSTRUMENT	RESPONSIBILITY / DECISION-MAKER
5. Power to consent to temporary deposits or excavations in streets	Section 171 of the Highways Act 1980	Director of Highways, Transportation and Waste
6. Power to dispense with obligation to erect hoarding or fence	Section 172 of the Highways Act 1980	Director of Highways, Transportation and Waste
7. Power to restrict the placing of rails, beams etc over highways	Section 178 of the Highways Act 1980	Director of Highways, Transportation and Waste
8. Power to consent to construction of cellars etc under street	Section 179 of the Highways Act 1980	Director of Highways, Transportation and Waste
9. Power to consent to the making of openings into cellars etc under streets, and pavement lights and ventilators	Section 180 of the Highways Act 1980	Director of Highways, Transportation and Waste
10. Powers relating to the removal of things so deposited on highways as to be a nuisance	Section 149 of the Highways Act 1980	Director of Highways, Transportation and Waste
11. Duty to assert and protect the rights of the public to the use of and enjoyment of any highway	Section 130 of the Highways Act 1980	Director of Environment, Planning and Enforcement or Director of Highways, Transportation and Waste
12. The making of agreements for the execution of highways works	Section 278 of the Highways Act 1980	Director of Environment, Planning and Enforcement or Director of Highways, Transportation and Waste
13. The making of traffic regulation orders to restrict traffic	Road Traffic Regulation Act 1984	Director of Highways, Transportation and Waste and with any with less than 5 objections the Head of Transportation
Other Functions		
7. Power to appoint staff or place them at the disposal of other authorities	Sections 112 and 113 of the Local Government Act 1972	<u>Senior Managers - Personnel Committee or Member Appointment Panel (Sub Committee)</u> <u>Other officers – Senior Managers</u>
19. The appointment (and the revocation of any such appointment) of an individual: (a) to any office other than an office in which he is employed by the authority (b) to any body other than:		<u>All Senior Officers except when the appointment needs to be made by the Leader in connection with the delegation by him of his functions, the list of those appointments to be agreed from time to time by the Selection & Member Services</u>

(i) the authority (ii) a joint committee of two or more authorities (c) to any committee or sub-committee of such a body		<u>Committee</u>
FUNCTION	PROVISION OF ACT OR STATUTORY INSTRUMENT	RESPONSIBILITY / DECISION-MAKER
20. Any function under a local Act		<u>All Senior Officers</u>
21. The determination of an appeal against any decision made by or on behalf of the authority		
22. The making of agreements with other local authorities for the placing of staff at the disposal of those other authorities		

2) Functions delegated to me by the Leader and Cabinet

Those functions delegated to me by the Leader in Appendix 2 Part 4 of the Constitution of Kent County Council through the Executive Scheme of Delegation.

To exercise the relevant functions of the Cabinet Member Environment & Transport in relation to their portfolio including signing off of contracts, agreements and frameworks for externally funded projects.

Signed:  Date: 06 JULY 2018
Name: SIMON JONES
Title: DIRECTOR HIGHWAYS, TRANSPORTATION & WASTE
Signed:  Date: 2/8/18

Name:
Title:

Lodged with the Monitoring Officer:

Date:



Appendix C

Highways Asset Management

I accept the functions delegated to me by the Council

Andrew Loosemore, Head of Highways Asset Management

Signed: 

Date: 16/7/18

Carol Valentine, Highway Manager West

Signed: 

Date: 14.5.18

Kirstie Williams, Highway Manager Mid

Signed: *Kirstie Williams*

Date: 14.5.18

Toby Howe, Highway Manager East

Signed: 

Date: 1.5.18

David Latham, Highway Policy & Inspections Manager

Signed: 

Date: 10/5/18

Katie Moreton, Drainage & Structures Asset Manager

Signed: 

Date: 14/5/18

Robin Hadley, Soft Landscape Asset Manager

Signed: 

Date: 18.5.18

Alan Casson, Road & Footway Asset Manager

Signed: 

2/5/18

Sue Kinsella, Street Light Asset Manager

Signed: *S. Kinsella*

Date: 11/5/18

For the Power to grant a street works licence under Section 50 of the New Roads and Street Works Act 1991 only:

I accept the functions delegated to me by the Council

Vacant, Streetworks Manager ~~East~~ West

Signed: 

Date: 12/7/2018

Chris Seare, Streetworks Manager Mid

Signed: 

Date: 10/5/18 .

Alison Hews, Streetworks Manager East

Signed: A-J Hews -

Date: 15/5/18 .

Transportation

I accept the functions delegated to me by the Council

Tim Read, Head of Transportation

Signed:



Date:

20/4/18

Toby Butler, Traffic & Network Solutions Asset Manager

Signed:



Date:

10/5/2018

Jamie Hare, Development Agreements Manager

Signed:



Date:

01/05/18

Sally Benge, Development & Transport Planning Manager (East)

Signed:



Date:

8/5/18

David Joyner, Development & Transport Planning Manager (West)

Signed:



Date:

01/05/18

Nikola Floodgate, Schemes Planning & Delivery Manager

Signed:



Date:

23.04.2018

Steve Horton, Casualty Reduction Manager

Signed:



Date:

20/4/18

Neil Edwards, Traffic Manager

Signed:

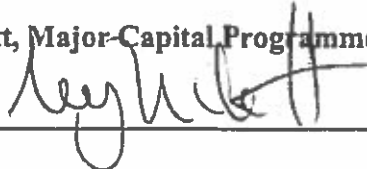


Date:

9/5/18

Mary Gillett, Major Capital Programme Manager

Signed:



Date:

20/4/18

Lorna Day, Parking Manager

Signed:



Date:

13/9/18

Waste & Business Services

I accept the functions delegated to me by the Council

David Beaver, Head of Waste & Business Services

Signed:  Date: 23/4/18.

Kay Groves, Waste Services Manager

Signed:  Date: 24/4/18 .

Nichola Hood, Waste Business Partnership Manager

Signed:  Date:

Hannah Allard, Waste Business Development Manager (On Maternity until May 2018)

Signed:  Date: 9/5/18

Nick Gill, Waste Infrastructure Compliance Manager

Signed:  Date:

David Thomas, Business Manager (Performance & Business Process)

Signed:  Date: 27/4/18

David Aspinall, Strategic Contract & Commissioning Support Manager

Signed:  Date: 20/4/18

Lisa Tobin, Business Manager (Commercial Operations)

Signed:  Date: 20/4/18

Public Transport

I accept the functions delegated to me by the Council

Phil Lightowler, Head of Public Transport

Signed: 

Date: 24/04/18

Stephen Pay, Planning and Operations Manager

Signed: 

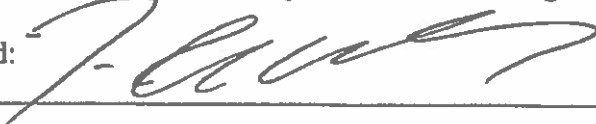
Date: 24/04/18.

Shane Bushell, Client Transport Manager

Signed: 

Date: 24/4/18.

Tim Edwards, Public Transport Business Manager

Signed: 

Date: 100818

